

FOWPL
Agenda
11-30-09

I WAS REMINDED THAT WE SAID WE WOULD MEET AT 6:30 TO DO THANK YOU CARDS. THOSE OF US WHO CAN, WILL DO THAT AND OTHERS COME WHEN YOU CAN.

Mathew will not be with us

I will bring thank you cards and list of those that registered so we can write short notes to each one

Minutes to be approved

Treasurer report from Gail

Other financial things to be done

- move money to Biddeford Savings
- quicken functioning;
- auction report: - income and expenses from event
- 6 month report in early January

- credit card? how;
- accept donation on line via website; what is involved at what cost
 Giftworks or other option ??
- process Library book sale money via operations account

Other things being done:

 Thank you post auction

Priorities for coming months

a. do we do a direct mailing? to whom? for what purpose? how personalized should the letter be? what should be in the envelop?

b. Foundations – State Monies – Federal Monies

 Mathew provide specific list under each category
 get clear – what do we do and what does Mathew do

c. approaching local donors who can pledge XXX over 3 years (by 12/2012)

 how do we do this process?

d. Pingree meeting, - Mathew is setting this up

e. set date and determine type of event; committee in January